

Hickory Lake Campground Cooperative Association

Board Meeting Agenda

Date: February 20, 2024

Time: 7:00 PM

Type of Meeting: Regular Monthly

Meeting Facilitator: Jim Apple

Invitees: Jim Apple, Tara Bubar, Scott Bjork, Sean Brown, Troy Shafer

Attendees present: Jim Apple, Tara Bubar, Scott Bjork, Troy Shafer

1. Call to order: Meeting was called to order by Jim Apple at 6:57pm.

2. Insurance

- a. Work Comp settlement mediation 3/20/24
- b. Increased premium for 2024 based on employer liability for lost wages and medical care is \$150, partially offset by merit rating.

3. Treasury Report (Scott)

- a. Current Balances
 - i. Operating Fund \$27,592
 - ii. Operating Reserves \$10,938
 - iii. Capital Fund \$7,480
 - iv. Accounts Payable
 1. \$3,120 insurance
 - v. Account Receivable
 1. 2023 Electric (\$272 + \$140 late fees)
 2. FIRM
- b. Financial Summary 2024
- c. 2024 Budget
 - i. Right now as long as no surprises should end the year \$11,000 to the good
 - ii. [Fee Schedule](#)
 1. Overflow Lot Charging Fee
 - a. Will stay the same in 2024
 - iii. Rental of caretaker site
 1. Will be listed in March
 - iv. License renewal sent in 2/15/24, \$925
 - v. AED Pads
 1. \$175 for 2 sets, will go ahead and purchase
 - vi. Golf cart batteries

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1. Replace 2 batteries through O'Reilly's
- vii. Hammer Drill
 1. \$700 for a good one at Menards/Home Depot
 - a. Check Facebook Marketplace, will have Mike look

4. Employee Update

- a. Mike full time salary begins 4/1
 - i. 40 hours per week (M-F)
 - ii. 54 hours per week pool open to pool close (W-M)
 - iii. back to 40 after pool closing (maintain availability for shutdown activities)
- b. Haley 16 hours per week pool open to close
 - i. [Restrictions](#)
 1. Restrictions for the riding mower are for age 16 and under.
 2. No restrictions on painting/staining outside.
 3. No working with pool chemicals
- c. 2024 Staining and Painting
 - i. House and slip dock are priority
- d. Sick Time (new [MN law](#))
 - i. Accountant will track hours
- e. Paid Leave starts in 2026 (new [MN Law](#))

5. House

- a. Replaced ceiling fans in bedrooms
- b. Installed a water filtration system, faucets were getting plugged and there was a strong odor in the water.

6. Overflow Lot Parking Signs

- a. Will buy 4 of them, will be about \$120
 - i. 12x18

7. Waterfront

- a. PLM
 - i. Will tell them no and will get our own permit from DNR
- b. Aquathruster
 - i. \$3500 with 50ft cord, 100 ft for \$500 more
 - ii. No quote from Boyd as yet
 - iii. Tabled until we hear from Boyd. If under \$1000 will go ahead and do it.

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- c. Weeding Permit from DNR
 - i. Will submit our own

8. Game Room

- a. Jim talked to Hazlewood, will evaluate closer to spring, we can get new games.

9. Slip Lease Agreements

- a. Draft Document
 - i. Agreed on document. Will go out with renewal notifications
- b. Lottery process and dates for 2024
 - i. March 30th if there is an open slip, current slip owners will be asked if they want to move. Then, once all spots are determined the lottery process will start for any open spots.

10. Annual Report due April 1

- a. Jim will put together for next meeting

11. Spring Opening

- a. Dates below. May adjust schedule depending on weather conditions

12. Board To Do List

- a. Capital Plan (Scott & Troy)
- b. Rules and Regulations (Tara & Sean)

13. Volunteer/Employee To-Do Lists

- a. To Do List for employees and volunteers
 - i. Priority is pool, grounds, projects
 - ii. Daily and weekly tasks added
- b. If you see something that needs to be done add it to the list. Staff checks the list daily.
- c. Boat Launch
- d. Culvert

14. Other / Closing Topics

- a. Lot Sale Checklist

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- b. Inventory/Supplies
- c. Road Restrictions
 - i. E-mail will go out that road restrictions are still in place as ground is soft compared to past years. Once it is dry and firmed up then it will be lifted.

15. Prior Actions of the Board

- a. Approve membership for Jeff and D’Nita Hardy (site 1)

16. Save the dates 2024 Schedule

Meetings

March 19 7:00 PM
April 28 @HLC 10:00 AM
June 9 @HLC 10:00 AM
July 24 @HLC 10:00 AM
August 11 @HLC 10:00 AM
September 8 @HLC 10:00 AM
October 6 @HLC 10:00 AM
October 29 TBD (if needed)
December 10 Organizational TBD (if needed)

Annual Meeting October 8 7:00 PM

Other Dates

Slip and Kayak Rental Renewal Notice March 1
Insurance Notification March 15
Annual Report due April 1
Pet Registration April 3
Overflow Lot Charging Notice April 10
Election November 1 through November 11

Spring Opening (weather permitting)

Water on to shower house 4/5
Wifi turn up 4/15
Garbage service resume 4/19 or 4/26
Docks in 4/27 or 5/4
Spring cleanup 5/4 or 5/11
Pool Open 5/25 (TBD by Midnight Sun)

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Fall (weather permitting)

Pool Close 9/2 (TBD by Midnight Sun Schedule)

Docks out 10/5

Water off to sites 10/13

Fall cleanup 10/19

Water off to shower house 10/27

Garbage suspend after 10/25 pick up

Wifi turned down 10/28

- 17. Adjourn:** Jim Apple motioned and seconded by Tara Bubar that the meeting be adjourned.
All were in favor. Meeting adjourned at 8:14PM

Respectfully submitted,
Tara Bubar