

Hickory Lake Campground Cooperative Association

Board Meeting Agenda

Date: March 20, 2024

Time: 7:00 PM

Type of Meeting: Regular Monthly

Meeting Facilitator: Jim Apple

Invitees: Jim Apple, Tara Bubar, Scott Bjork, Sean Brown, Troy Shafer

Attendees present: Jim Apple, Tara Bubar, Scott Bjork, Sean Brown, Troy Shafer

1. Call to order: Meeting was called to order by Jim Apple at 7:05pm.

2. Insurance

- a. Work Comp settlement mediation 3/20/24
- b. Medical conference 4/26/24

3. Treasury Report (Scott)

- a. Current Balances as of
 - i. Operating Fund \$32,600
 - ii. Operating Reserves \$10,938
 - iii. Capital Fund \$7,480
 - iv. Accounts Payable
 - v. Account Receivable
- b. Financial Summary 2024
- c. 2024 Budget
 - i. Golf cart batteries, Mike will purchase \$110 per from O'Reilly's
 - ii. New cord for Robbie
 - iii. Pool drain covers (arrived today)
 - iv. Renters for caretaker site
 - 1. He had a background check at work recently
 - a. If we get a copy, that will work
 - 2. \$50 for her background check

4. Employee Update

- a. Mike full time salary begins 4/1
 - i. 40 hours per week (M-F)
 - ii. 54 hours per week pool open to pool close (W-M)
 - iii. back to 40 after pool closing (maintain availability for shutdown activities)
- b. Haley 16 hours per week pool open to close

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- i. [Restrictions](#)
 - 1. Restrictions for the riding mower are for age 16 and under.
 - 2. No restrictions on painting/staining outside.
 - 3. No working with pool chemicals
- c. 2024 Staining and Painting
- d. Sick Time (new [MN law](#))
 - i. Accountant will track hours
- e. Paid Leave starts in 2026 (new [MN Law](#))

5. Annual Report

- a. Report
 - i. Due April 1, 2024
 - 1. will be sent to members on April 1

6. Waterfront

- a. \$2000 budgeted for weed control
- b. Aquathruster
 - i. Total about \$6000 with aquathruster and electric
 - ii. Quote from Boyd Electric for shore power for Aquathruster
 - 1. Boyd quote is \$1745 for one electric pole and \$850 for extra pole
 - 2. Aquathruster \$3500
 - iii. Motion made by Sean Brown and seconded by Scott Bjork to buy aquathruster and approve Boyd quote for electrical work. Included in Boyd Electric quote is the replacement of incandescent light fixtures at the pool and by the house, \$360. Motion carried 5-0
- c. Weeding Permit from DNR
 - i. Still waiting from approval
 - ii. Asked specifically for weeding down to platform in front of site 48
- d. PLM
 - i. Will not go with them
- e. Shoreline restoration work in progress due to ice heaves
 - i. North side of launch completed and nice gradual shoreline.
 - ii. Need to work on the south side of launch

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7. Spring Opening

- a. Schedule likely to change due to weather conditions, snow this weekend
- b. Jim A will contact volleyball team for grounds cleanup
- c. Docks in help?
 - i. Looking at April 13; will look for volunteers as we have not had the best of luck with the sports teams.

8. Slips

- a. Lottery, 2 slips open
- b. Lottery for those that want to move
 - i. Barthel first choice
 - ii. Apple second choice
 - iii. Al and Kathy third choice
 - iv. Barry fourth choice
- c. Lottery for 2 open slips
 - i. Middlestaedt first option
 - ii. Kelm second option
 - iii. Nagle
 - iv. Fran and Peggy
- d. Jim A will email winners and coordinate any moves.

9. Board To Do List

- a. Reevaluate Capital Plan for changes (Scott & Troy)
- b. Reevaluate Rules and Regulations for changes (Tara & Sean)

10. Volunteer/Employee To-Do Lists

- a. To Do List for employees and volunteers
 - i. Priority is pool, grounds, projects
 - ii. Daily and weekly tasks
- b. If you see something that needs to be done, add it to the list. Staff checks the list daily.
- c. Culvert

11. Other / Closing Topics

- a. Lot Sale Checklist

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- i. Security Interest in lots/memberships
 - 1. Need to document the process when there is a loan for the purchase of a lot and after the loan is paid off.
- b. Inventory/Supplies
- c. Road Restrictions will stay in place due to incoming snow
- d. Hazlewood will be in around late April/early May with new games. Not sure if they emptied the current machines in the Fall. Make sure we get that money.

12. Prior Actions of the Board

- a. Approve membership for Doug & Heidi Kelm (sites 29 & 31)
- b. Approve Jordan & Krista Kelm, rental site 29
- c. Approve membership for Bill and Tanya Mittelstaedt (site 48)

13. Save the dates 2024 Schedule

Meetings

April 28 @HLC 10:00 AM
June 9 @HLC 10:00 AM
July 24 @HLC 10:00 AM
August 11 @HLC 10:00 AM
September 8 @HLC 10:00 AM
October 6 @HLC 10:00 AM
October 29 TBD (if needed)
December 10 Organizational TBD (if needed)

Annual Meeting October 8 7:00 PM

Other Dates

Annual Report due April 1
Pet Registration April 3
Overflow Lot Charging Notice April 10
Election November 1 through November 11

Spring Opening (weather permitting)

Septic Check Spring inspection 4/1
Wifi turn up 4/15

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Garbage service resume 4/19 or 4/26

Docks in 4/27 or 5/4

Spring cleanup 5/4 or 5/11

Pool Open 5/25 (TBD by Midnight Sun)

Fall (weather permitting)

Pool Close 9/2 (TBD by Midnight Sun Schedule)

Docks out 10/5

Water off to sites 10/13

Fall cleanup 10/19

Water off to shower house 10/27

Garbage suspend after 10/25 pick up

Wifi turned down 10/28

14. Adjourn: Jim Apple motioned and seconded by Tara Bubar that the meeting be adjourned. All were in favor. Meeting adjourned at 7:55 PM

Respectfully submitted,

Tara Bubar